

**RSCDS VANCOUVER BRANCH ANNUAL GENERAL MEETING  
7:00 PM SEPTEMBER 30, 2011, SCC Caberfeigh Room  
Draft Minutes**

1. **Call to order** 7.00 pm by the Chair Paul Lowe

Welcome from the chair.

Safety announcement including fire exits, fire extinguishers and assembly point.

A package of materials was posted on the Vancouver Branch web site prior to the meeting including reports from the Chair, Vice-Chair, Treasurer, Directors, Demonstration Team and Clubs. The information package is attached to the minutes.

2. **Confirmation of quorum**

There being 33 Members present, the quorum was declared to be confirmed by the Chair.

3. **Approval of Agenda**

No additional items were identified for discussion

**Motion:** To accept Agenda as circulated, Gill Beattie, Gerry Stensgaard. **Carried.**

4. **Approval of minutes of the September 24, 2010 AGM**

*Motion to accept minutes of the 2010 AGM as distributed.* Isabel James, Phil Holton. **Carried**

5. **Business arising from the September 24, 2010 AGM**

No additional items were identified beyond those on the agenda.

6. **Treasurer's Report** (in package posted on Web)

Stewart Cunningham was absent due to a mix up of dates. The Chair summarized the Branch financial status.

There is about \$45 thousand of unallocated reserves. In addition we have the various funds. A committee established to advise the Board has suggested that the current level of unallocated funds is about twice what is needed for day to day operations and backstop.

Questions regarding the report were welcomed but detailed questions may need to be referred to Stewart.

Under expenses – GST paid should have been labelled HST.

**Motion:** To approve the Financial Statements as presented. Jean Wagstaff, Elizabeth Peerless. **Carried**

Money spent on publicity last year included purchase of a TV and DVD player.

Question: Are we advancing money in support of the Highland Games loss? Answer: The Branch has no monetary liability.

Other major expenditures included support for new costumes for the Demonstration Team, and CDs and books for teachers.

7. **Independent inspection of 2010/2011 Financial Statements**

Previously we have asked a Member to inspect the financial statements. This year the Board decided to hire accounting firm MacKenzie George to inspect the financial statements. It was noted that the word "inspected" was used since "review" carries specific accounting implications. The cover letter from MacKenzie George is attached in the Financial Report.

Comments were invited but there were no comments from the floor regarding the use of an outside inspector.

8. **Appointment of inspector of 2011/2012 Financial Statements**

**Motion:** To appoint MacKenzie George as the inspectors of the Financial Statements for the year 2011-2012. Brian Corbould, Gill Beattie. **Carried.**

## 9. Reports from the Board of Directors

Note: See detailed reports in package posted on web site.

Chair (Paul Lowe): Thanks to Jennifer for developing Safety Program.

Vice Chair (Jennifer Shearman): Everything is in report. Hope is that the Clubs will extend the safety initiative.

Question on whether a defibrillator will be purchased for SCC – USCS has declined to purchase a defibrillator.

Question as to whether we want to do more training on CPR and defibrillator. Tabled.

**Action:** Jennifer

Recording Secretary (Drum Covers): Draft minutes are being circulated as they are produced. Members can request to be put on the list by emailing the Recording Secretary.

Membership Secretary (Patsy Jamieson): Membership numbers are slightly down but higher than 2006 and 2007.

## 10. Reports from appointees and committees

Dancing Coordinator (Frances Caruth): Nothing to add to written report.

Children's Programs (Pat Cavers): Attending monthly meetings with North Shore Group. Still to meet with Sandra Crosby who was present at the meeting. (Sandra Crosby added that a second branch of Inverglenn is going to move into the SCC in January 2012. One of the Inverglenn members is dancing with Delta Borderers.)

Highland Games (Simon Scott): It was very wet this year. Beer Tent organization was changed and was more successful than previously.

Publicity (Phil Houlton): Nothing to add. The Chair added that Phil has done a great job. Question as to whether we got members from our participation in the Zoomers show last year. Yes, some to various clubs plus some at ceilidhs.

Social Convenors (Maureen Onatera, absent): Thanks to all that have assisted in kitchen

Archives (Rosemary Coupe): Most of the older materials have been moved to Vancouver Archives. We will be looking at web site archives this year.

Ceilidh Report (Duncan MacKenzie): See report.

Children's Committee (Maureen Hood): See report.

Demonstration Team (Sandy Caruth): See report.

Heather Ball 2011 (Rosemary Coupe): See report. Last year was an anomaly since it was not at Gizeh Temple but it will be held there in 2012.

Web Site (Stuart Somerville): See report. Stuart has done a great job posting items from all over the world.

## 11. Reports from area Clubs

Burnaby: See report. Annual dance will be first Saturday in March at Confederation Park in North Burnaby.

Deep Cove: See report. Dorothy sends regrets.

Delta Borderers: See report. Party Oct 27 in memory of Ann Simpson. Tribute to Bobby Brown on Nov 26.

Fort Langley: See report.

Glenayre: See report.

Gleneagles: See report.

West End: See report.

West Van Senior Dem Team: See report.

White Rock: See report. Workshop on last Sunday in Oct. Lady Aberdeen Dance Nov 11. Starts at 1 PM

Chair Paul Lowe solicited Clubs to sponsor Lady Aberdeen Tea next year.

## 12. Report of the Nominating Committee

Jean Wagstaff: The Nominating Committee (Jean Wagstaff and Duncan MacKenzie) submitted the following slate of nominees for Directors for the 2011/2012 Board. The nominees were solicited from various clubs to try to get a good cross section.

The returning members have one year left of a two year term to serve:

Chair	Paul Lowe	White Rock
Vice-Chair	Jennifer Shearman	Branch
Treasurer	Stewart Cunningham	Branch/Delta
Recording Secretary	Drummond Cavers	Burnaby
Children's Liaison	Patricia Cavers	Burnaby

### SLATE OF NOMINEES:

Dance Coordinator	Frances Caruth	Branch 1 year term	* will need special dispensation!!
Social Coordinator	Isabel Bauder	Branch	
Publicity	Cathrine Conings	Burnaby/Dem	
Membership Secretary	Patsy Jamieson	Deep Cove/Dem	
Highland Games	Simon Scott	Gleneagles	

There being no further nominations from the floor, the Slate of Nominees was declared elected by acclamation.

### **13. Motion to waive By-law 5.11 for nominee Frances Caruth**

Bylaw 3.11 states that a Director may only serve 3 consecutive terms. The bylaws allow the motion to be waived.

**Motion:** *To waive Bylaw 5.11 to allow Frances to serve a one year term.* Ed Wagstaff, Gill Beattie.  
**Carried.**

The question of the Dancing Coordinator being on the Board needs to be discussed in the future. It is important for the Dancing Coordinator to be present at the Board meetings. **Tabled.**

### **14. Election of Officers**

**Motion:** *To appoint Vicki Downey as Corresponding Secretary.* Margaret MacKenzie, Phil Houlton.  
**Carried.**

**Motion:** *To appoint Patsy Jamieson as Membership Secretary.* Gerry Stensgaard, Ed Wagstaff.  
**Carried**

### **15. Appreciation to outgoing Directors and all committee members**

Fran Hillier, Phil Houlton, and Ed Wagstaff were thanked by Paul Lowe and given a gift of appreciation for their input and service to the Board.

### **16. New business**

- a. **TAC Summer School:** Jean Wagstaff indicated that TAC Summer School will be in Portland Oregon. This will be a good opportunity to attend a Summer Workshop. Dates are July 22 to Aug 5. The first week is the teacher candidates. The second week is for general attendance.
- b. **Board Meetings:** Paul Lowe extended an invitation to all Branch Members to attend and observe Board Meetings. If there are concerns, phone Paul or attend meetings. October 15 is the next Board meeting. Copies of the Board Manuals will be provided to the three new Directors.
- c. **Thanks to Board and Branch Members:** Paul thanked the Board Members and all the Branch Members who pitched in to assist in various functions.

**Motion:** *Thanks and appreciation to the Board.* Gerry Stensgaard

### **17. Adjournment**

**Motion:** *To adjourn.* Frances Caruth, Isabel Bauder. **Carried**

Meeting was adjourned at 7:44 pm.

### **Attachments**

Signed attendance sheet (only official copy)  
Information package posted to the Branch web site

**RSCDS VANCOUVER BRANCH**  
**ANNUAL GENERAL MEETING, SEPTEMBER 30, 2011**  
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## **NOTICE OF MEETING**

The Annual General Meeting of the Vancouver Branch of the RSCDS will be held at 7:00 pm on Friday, September 30, 2011, at the Scottish Cultural Centre, 8886 Hudson St., Vancouver. This is your chance to have input into the activities of the Branch, to vote in the election of Directors and Officers to the Board and to hear reports on last year's activities. After the meeting, we will all then participate in Duncan MacKenzie's first ceilidh of the new season.

Returning to the Board for the second year of their 2 year term will be: Chair, Paul Lowe; Vice-Chair, Jennifer Shearman; Recording Secretary, Drummond Cavers; Treasurer, Stewart Cunningham; and Member at Large, Patricia Cavers. The Nominating Committee of Duncan MacKenzie and Jean Wagstaff has proposed the following slate of additional Directors and Officers for a new 2 year term for 2011-2013: Corresponding Secretary, Vicki Downey; Membership Secretary, Patsy Jamieson; Members at Large, Frances Caruth, Simon Scott, Cathrine Conings and Isabel Bauder.

Any two members of the Branch may nominate a candidate for any Board position. Nominations may be mailed to the Corresponding Secretary at the Scottish Cultural Centre or presented at the AGM. The written consent of any nominee is required if he or she is not present at the AGM.

A hard copy of this package is available upon request from the Corresponding Secretary prior to the AGM.

## **AGENDA**

1. Call to order
2. Confirmation of quorum - 26 Members
3. Approval of agenda
4. Approval of minutes of the September 24, 2010 AGM
5. Business arising from the September 24, 2010 AGM
6. Treasurer's report
7. Independent inspection of 2010/2011 financial statements
8. Appointment of inspector of 2011/2012 financial statements
9. Reports from the Board of Directors
10. Reports from appointees and committees
11. Reports from area Clubs
12. Report of the Nominating Committee
13. Motion to waive By-law 5.11 for nominee Frances Caruth
14. Election of Directors and Officers
15. Appreciation to outgoing Directors and all committee members
16. New business
17. Adjournment

**MINUTES OF SEPTEMBER 24, 2010 ANNUAL GENERAL MEETING**

**1. Call to order, 7.35 p.m.**

Welcome from the chair. 33 members in attendance. The chair declared a quorum.

Regrets, Jennifer Shearman, Frances Caruth, Fran Hillier, Patsy Jamieson

- 2. Motion to accept agenda as presented, Gill Beattie: 2<sup>nd</sup> Gerry Stensgaard, Carried.**  
**3. Motion to accept minutes of AGM, 2009 as presented, Richard Beattie: 2<sup>nd</sup> Mary Murray.**

Carried.

**4. Business arising from the minutes.**

**a). Task Force.**

**5. Treasurer's Report, presented by Richard Beattie. Independent reviewer Karen Mott.**

Questions arising from report.

Restricted vs. unrestricted funds.

Reduction of costs due to international exchange rate.

Donations

Demonstration Team expenses.

*Motion to accept financial report for year ending 31<sup>st</sup> May, 2010, Stewart Cunningham: 2<sup>nd</sup> Jean Wagstaff.*

Carried.

**6. Reports from Appointments and Standing Committees.**

- a) Dancing coordinator Report**, written report submitted by Fran Caruth. Presented in absentia by Ed Wagstaff.  
**b) Demonstration Team**, written report submitted by Sandy Caruth. Presented in absentia by Ed Wagstaff.  
**c) White Cockade**, written report submitted by Karen Marshall. Presented in absentia by Ed Wagstaff  
Expressed thanks for gift from the Vancouver Branch. Thanks to Al and Helen Hughes.  
**d) Heather Ball Steering Committee**, presented by Stewart Cunningham. Thanks to committee members.  
**e) Archives**, written report presented by Rosemary Coupe.  
**f) Funds Committee**, written report presented by Simon Scott.

**7. Reports of Board of Directors.**

- a) Membership**, written report submitted by Patsy Jamieson  
**b) Corresponding Secretary**, written report submitted by Fran Hillier.  
**c) Social and Events**, written report presented by Maureen Onotera.  
**d) Vice Chair**, written report presented by Paul Lowe.  
**e) Chair**, written report presented by Ed Wagstaff.

**8. Reports from Activities with the Branch.**

- a)** Written reports from area clubs posted at the meeting.  
**b)** Youth Weekend West written report presented by Katherine Shearman.  
**c)** Ceilidh written report submitted by Duncan MacKenzie.  
**d)** Highland Games written report presented by Simon Scott.

- e) U.S.C.S. submitted by Stewart Cunningham.
- f) Children's Committee, submitted by Louise Murphy.
- g) Website written report presented by Stuart Somerville.

Copies of written submission will be filed with the minutes of this meeting.

9. **Report from Nominating Committee**, presented by Brian Corbould, (chair).

The nominating committee proposed the following slate for nomination to the board of directors:

a) Officers.

- |                           |                    |               |
|---------------------------|--------------------|---------------|
| • Chair                   | Paul Lowe          | 2 year term   |
| • Vice Chair              | Jennifer Shearman  | 2 year term   |
| • Treasurer               | Stewart Cunningham | 2 year term** |
| • Recording Secretary     | Drummond Cavers    | 2 year term   |
| • Corresponding Secretary | Frances Hillier    | 1 year term*  |
| • Membership Secretary    | Patsy Jamieson     | 1 year term*  |

\*\* Stewart Cunningham, 2009 – 2010 Member at Large: 2010 -2012 Treasurer.

\* Frances Hillier, 2009 – 2010 returning, 2010 – 2011 Corresponding Secretary.

\* Patsy Jamieson, 2009 – 2010 returning, 2010 - 2011 Membership Secretary.

b) Other Directors:

- Past Chair Ed Wagstaff 1 year term\*\*\*
- Frances Caruth\* Dancing coordinator
- Maureen Onotera\* Social and Events.
- Phil Holton
- Patricia Cavers

\* Returning for second year.

\*\*\* Ed Wagstaff, 2008 – 2010 Chair, returning Past Chair, 2010 - 2011

New appointments are for a two year term in accordance with the Sect. 5.12 of the Constitution, registered, December, 2008.

Call for nominations from the floor, none heard.

*Motion to elect directors as proposed, Stuart Somerville: 2<sup>nd</sup> Gill Beattie.*

Duly elected.

*Motion to elect officers as proposed, Denise Cunningham: 2<sup>nd</sup> Rosemary Coupe.*

Duly elected.

Brian Corbould expressed his thanks to the members of the nominating committee.

10. **Election of Reviewer of Books.**

Proposed, Karen Mott, Reviewer of Financial Statements.

*Motion to elect Karen Mott as Reviewer of Financial Statements for 2010/2011, Brian Corbould: 2<sup>nd</sup> Isobel James.*

Carried.

**11. New Business.**

Campaign for recruitment.

Love to Dance. Fran Caruth asking for members to sit on the organizing team.

- Eileen MacKenzie has volunteered to assist with publicity.

Eileen MacKenzie and Catherine Conings are talking to schools about SCD

**12. Open Forum.**

- a). Value of the Task Force and Resulting Actions, presented by Paul Lowe.

A status report on actions of the Task Force was presented to the membership and is filed with the minutes.

Discussion followed. There was a consensus that another meeting would be worthwhile.

**13. Thanks.**

Stewart Cunningham thanked the retiring members of the board.

**14. Meeting adjourned, 9:30 p.m.**

## **CHAIR'S REPORT**

### **Safety Committee**

Thanks to the efforts of Vice-Chair Jennifer Shearman, the Safety Policy that was approved last year was fully implemented this year.

Special attention has been taken to ensure that at each Branch function:

- A Safety Coordinator is appointed
- The dance floor is not dangerously slippery
- The first aid kit is on hand
- A safety announcement is made

### **Zoomer Show**

A new venture for the Branch this year was participation in the Zoomer Show at the Vancouver Convention Centre. The consumer show was targeted at active men and women over 45 years old. Phil Holton and his hard working team manned a booth on both days of the show and were overwhelmed with requests for information about SCD in the Lower Mainland. The presentations by the Demonstration Team were extremely well received.

### **Funds**

The Branch enjoys a very healthy accumulation of funds so generously donated by Mary Wattum, Pearl Holmberg and others. In recent years, the income from these funds has exceeded the withdrawals. As the stated intent of the donors was to contribute to the welfare and enjoyment of SCD and not for the purpose of sitting in a bank account, the Board has decided to:

- Provide complimentary admission to the "Betwixt and Between"
- Refocus the priorities of the Pearl Holmberg Fund
- Provide new RSCDS CD's and books to all active teachers
- Invest in a flat screen television and DVD player to assist in our publicity efforts. Both units are available to area Clubs for promotional purposes by contacting the Publicity Director.

### **White Cockade Editor**

After two years of serving as Editor of the White Cockade, Karen Marshall stepped down at the end of this dance year. We are extremely fortunate that Eleanor Pedersen offered to take over as Editor.

### **Teacher Examinations**

Once again this year, we were gratified by the number of candidates for RSCDS Teacher examinations. Congratulations to Fran Hillier, Laurie Lang, Louise Murphy, Katherine Shearman and Kay Sutherland on passing their final exams and to Bernadette Edmond for passing her preliminary exams.

Submitted by Paul Lowe, Chair, RSCDS Vancouver Branch

## **VICE-CHAIR'S SAFETY REPORT**

The safety of dancers, musicians and all attendees at Branch events continues to be a priority for the Branch. Through our actions and example at all Branch sponsored events such as the Lady Aberdeen Tea Dance, Betwixt & Between, Burns Supper, Love-To-Dance Scottish Workshop, Heather Ball and Dancing in the Park, the Board endeavours to encourage all dance clubs in the Lower Mainland to promote safe dancing.

There were no safety incidents or injuries at Branch sponsored events through the year and several extra measures were taken to increase safety awareness. These included:

1. An audit was made of the first aid kit and it was augmented to better fully meet our needs.
2. Safety reminders to kitchen helpers and set-up / decorating teams.
3. Checks to ensure fire exit accessibility
4. Safety briefings at the start of Branch events.
5. Safety reminders at Branch classes.
6. Provision of Slip-Stop at dances and classes.
7. Mopping floors prior to socials and classes.
8. Perimeter check of dance floor to ensure shoes and bags are safely stored.

These measures augmented the previous practices of ensuring the First Aid supplies were readily available at all Branch sponsored events and providing damp sponge baths for dance shoes.

Possibly the most effective action taken is the floor mopping to remove grit. Without this the Slip-Stop and damp sponge are ineffective.

### **Defibrillator**

In 2009-10 the Board investigated the provision of a portable defibrillator. Several of our Lower Mainland Clubs dance in premises that provide staff with first aid training and or a defibrillator.

Pursuant to informal discussion with dancers involved professionally in medicine or CPR training, it was decided that the Board would encourage the USCS to provide this at the Scottish Cultural Centre and train staff members accordingly. This was done by our USCS representative.

Through 2010-11 some Board members and dancers have updated their First Aid and CPR training. The willingness of these individuals to help assure the health and safety of our dancers is greatly appreciated.

Submitted by Jennifer Shearman, Vice-Chair and Safety Coordinator

## **TREASURER'S REPORT**

To all Members

The fiscal year that ended on 31st May 2011 was one in which the Branch operated satisfactorily from a financial viewpoint as reflected in the Financial Statements.

During the last year a task force was established to review the amount of money that the Branch should hold as Member's Equity. All members of this three-person task force were accountants and Stuart Honeyman chaired it. Member's Equity is the unallocated surplus funds held by the Branch and is in the nature of money held to allow for variations that might occur in future in the financial condition of the Branch. The committee recommended that an appropriate target for the Member's Equity was \$22,500 and the Board accepted this recommendation. As the Member's Equity at the start of the year was \$46,598 it will be noted that there is very considerable leeway for the Branch's operations and this is bolstered by the three funds held by the Branch representing about a further \$75,000 of assets at the year-end.

All the specific funds incorporated into the accounts were used for the purposes assigned to them and the results of their operations are shown in the Statement of Changes in Funds page of the Financial Statements. In total \$2,332 was used from

these funds after investment income had been allocated to them. The reason for the expenses for each of these funds is stated in the Changes in Funds page.

The Member's Equity was reduced by \$3,601 during the year. Many of the Branch events were profitable and those where the expense was greater than the income were the dance classes costing \$740, the Teacher Candidate classes and examinations costing \$2,074 and the Demonstration Team costing \$2,332. The Teacher Candidate classes usually need to be subsidized by the Branch and are only held every second year. The Demonstration Team cost is elevated by about \$1,300 as new dresses for team members were made during the year. In each case where there has been a cost over-run it is for core activities that are vital for the Branch to operate. In this regard the Board made the decision that the Demonstration Team is an important part to our publicity efforts to attract new members.

This year a professional accounting firm has inspected the Branch Financial Statements and their endorsement is stated on the first page of the statements.

The Board has already approved these statements for submission to this meeting. Unfortunately I am not able to be present in person but I am pleased to submit this report and the Financial Statements to you for your approval at this Annual General Meeting. They show that the Branch is in a strong financial position and is well placed to continue to show leadership to the Scottish Country Dancing community in the Lower Mainland.

Submitted by Stewart Cunningham, Treasurer

#### **RECORDING SECRETARY'S REPORT**

The main job of the Recording Secretary is to record, prepare and circulate the minutes of the meetings. The minutes go to Paul Lowe for a preliminary read over and then are circulated as draft minutes to the Clubs and other interested Branch members. This change was made this year to get more up-to-date information out to the Clubs and Members by circulating the draft minutes prior to the next meeting where they are reviewed, revised if necessary and approved with any changes. Any interested Member can request to be added to the draft circulation list by sending me an email. It should be noted that the draft minutes are subject to revision and are not final until approved in the next Board meeting.

Board materials posted through the web also go through the Recording Secretary and are posted by Stuart Somerville, the Webmaster. This year Stuart has posted items to the web from various locations all over Europe – the quick response has been appreciated as well as his work in sorting out various web issues.

It has been an interesting and fun experience being on the Board for the first time this year. There are a lot of very hard working people who spend a lot of time in the background providing the overall organization that assists with providing teachers, organization of several Branch events, liaison with the various clubs, and other aspects such as insurance without which we could not function. Finally thanks to the other Board members and to Paul, who has been extremely organized, both in meetings and emails, making my part of the work much easier.

Submitted by Drum Cavers, Recording Secretary

#### **MEMBERSHIP SECRETARY'S REPORT**

The following report shows the total Vancouver Branch Membership for the years 2006/2007 to 2010/2011. It also shows the Membership in Local Clubs for the same years:

	2010/2011	2009/2010	2008/09	2007/06	2006/07
<b>Vancouver Branch Total</b>	<b>257</b>	<b>266</b>	<b>299</b>	<b>236</b>	<b>217</b>
Burnaby	35	32	26	23	22
Deep Cove	15	17	17	14	11
Delta Borderers	13	16	14	13	13
Fort Langley	7	7	8	7	6
Glenayre	46	37	38	30	30
Gleneagles	36	42	43	35	34
Vancouver Branch Classes	61	47	46	41	38
Vancouver Kerrisdale	2	2	2	2	2
Vancouver West End	4	7	3	3	3
White Rock	8	12	12	10	10

Submitted by Patsy Jamieson, Membership Secretary

#### **PUBLICITY REPORT**

The Branch participated in the Zoomer Life Style show Nov 26 and 27, 2010 at the Convention Centre with the objectives of promoting the Ceilidhs and the Beginners Classes throughout the region. As a result of the Dem Team performing on both days, the fee of \$2000 for the booth was waived. The audience participation dancing was particularly well received. We gained several new dancers, and should consider participating again if the opportunity arises.

The Branch purchased a 32" TV and DVD Player to be used for promotional purchases. The Highland Games provided the first opportunity to use the new equipment. It performed up to expectations, but unfortunately poor weather severely reduced the size of the audience.

Submitted by Phil Holton, Director

#### **DANCING COORDINATOR'S REPORT**

##### **Teacher Training Program**

The teacher examinations were held in May 2011. All five candidates for the full certificate were successful. Unfortunately only one of the two preliminary candidates was successful. We congratulate Fran Hillier, Laurie Lang, Louise Murphy, Katherine Shearman and Kay Sutherland who received their full certificates and Bernadette Edmond who received her Preliminary Certificate.

As in so many past years, we recognise how lucky we are in Vancouver to have international teacher and examiner, Mary Murray to direct our training program, Rosemary Coupe to assist with the teaching, and Jean Wagstaff and Frances Caruth to organize and support the program, none of which could happen without the very dedicated support of our dancing community who serve as "stooges" for the practice teaching and the examinations.

### **Betwixt and Between December 28, 2010**

The Branch continued with the traditional Betwixt and Between Dance on December 28, 2010. The dance is sponsored by the Branch through the Mary Wattum Fund. About 100 dancers attended the evening and danced to the lively music of Mary Ross and her magic accordion. The Betwixt and Between Dance this year will be on Wednesday December 28 and we will again be able to enjoy `Music by Mary`.

### **Love to Dance Workshop February 19, 2011**

This was a very successful workshop. The teachers were Mary Murray and Simon Scott. The musicians were Julie Smith, Deborah Jones, Cathrine Conings and the Tartan Players. Attendances were high - the workshop was sold out ten days prior to the date and many additional dancers came for The Tea Dance. Many thanks to Jean Wagstaff and her band of happy volunteers who ensured that everything went smoothly and that the refreshments were delicious. There will be another Love to Dance Workshop February 18, 2012.

### **Highland Games – June 25, 2011**

Those who were there know that it was a wet day! The first time in many years that it's rained on Highland Games in Vancouver. Despite the weather, fifty brave souls turned out to dance in the mass dancing directed by Mary Murray. Their participation AND enthusiasm were appreciated by the audience and the organizers. Thank You. Let's hope the sun shines in 2012.

### **Pearl's Welcome Back Dance, September 17, 2011**

This was a "new" item on the dance calendar and by all accounts, enjoyed by all who attended. About 85 dancers danced to the wonderful music of the Tartan Players.

### **Dancing in the Park**

We had another very successful season of Dancing in the Park. All nine scheduled nights took place and attendances were similar to past years. There was variety in the program provided by each of the teachers bringing their programs and leadership styles. On opening night we had the Vancouver Branch Demonstration Team directed by Rebecca Blackhall-Peters and the Port Coquitlam Legion Pipe Band. On another evening the Vancouver Fiddle orchestra played for the Burnaby Program.

Although the Parks Board had decided that they could no longer provide funding for the program, at the end of the season they did indeed provide the Branch with an honorarium of \$250 and assurance that the program was valued and would be able to continue.

A special thanks to the teachers who provide the programs and lead the dance evenings. Without their great contribution, this program that Vancouver has been privileged to enjoy for over 60 years would not be possible. Many thanks also to the Beatties and the Cavers who not only looked after the sound equipment, but swept the court each Monday to make it safer and more comfortable for the dancers.

### **Branch Classes**

*Monday Nights:* The Branch ran two levels of classes and averaged about four sets each evening. The Branch now allows for drop-ins on Monday nights in an attempt to accommodate some of our regular dancers who are retiring and travelling more.

This season we are delighted to welcome Katherine Shearman as a Branch teachers, along with Mary Murray and Frances Caruth.

*Wednesday Night:* The Program Class continues to be popular with a small group of dancers. Throughout the year, a roster of teachers offers a wide range of dancing experiences, centred around but not limited to the programs for up coming socials. This year it will be an additional pleasure to be able to add our newly certificated teachers to the roster, providing

them with additional experience and introducing them to members of the dance community. A big thank you to all the volunteer teachers and to Gill Beattie who provides support to the program.

### **Thank You**

This is my once a year opportunity to formally thank all the people who support and help the Branch's dancing program. Our primary purpose is to sponsor, support and promote Scottish Country Dancing. When you come out to dance, we are successful. If you introduce your friends to Scottish Country Dancing our numbers will grow and we will be even more successful and have even more fun. I look forward to joining you all on the dance floor for the 2011-12 season.

Happy Dancing

Submitted by Frances Caruth, Dancing Coordinator

### **MEMBER-AT-LARGE REPORT**

As a new member of the Board, I have been impressed by the huge amount of work the Board of the Vancouver Branch accomplishes. I've been involved with Love to Dance, Heather Ball, Dancing in the Park, North Shore Children's Committee, and now Burns Dinner. Our dancing reaches many halls and many people, and gives them such fun and pleasure, and I'm enjoying being a part of keeping that going.

Submitted by Pat Cavers, Director

### **ARCHIVES REPORT**

The Branch archives contain minutes, newsletters, photographs and other records documenting the history of the Branch since its inception in 1964. They also contain minutes and other records of three organizations which preceded the Branch: the Vancouver Branch of the SCD Society of BC, the SCD Society of BC itself, and the Vancouver Royal Scottish Country Dancers group that grew from Mrs. Bingham's Night School classes.

The archives were kept in various private houses before being moved to cupboards in the Library of the Scottish Cultural Centre. In order to ensure the security and proper conservation of the material (some of the older records are especially fragile) the Board decided in June 2010 that material more than ten years old should be given to the Vancouver City Archive. This transfer was made in April 2011. The processing of the material will take about two years, and after that it should be listed in the Archives catalogue and may be seen by anyone in the Chestnut Street building.

Records of the last ten years remain in the cupboard at the east end of the Cultural Centre Library. They include three photograph albums, several binders of minutes, newsletters, copies of the Branch constitution, and CDs of photographs from the last few years. Because the earlier records are relatively inaccessible, I have compiled a record of events etc prior to 2001 from which I will try to answer any questions members may have.

Submitted by Rosemary Coupe, Branch Archivist

### **CEILIDH DANCE REPORT**

I apologize for my absence but the Branch chose this date for the A.G.M. so that Members could join us downstairs after the meeting to join in the fun - \$10 but it is well worth the price! I have also been sending out a weekly e-mail "Ceilidh Dance newsletter" for many years and last year I had many problems mainly caused by the E-Mail Servers introducing new protocols which affected those who were sending out e-mails to many recipients. Thanks to countless hours of work by Paul Lowe, we have now managed to set up a new system and there is a new web page where anyone can "subscribe" – its

free! – for the newsletter. The website is [www.vancouverceilidh.org](http://www.vancouverceilidh.org). The newsletter currently has 269 subscribers. The newsletter advertises many Scottish events including all S.C.D. dances etc. around the Vancouver area.

We are starting the 13th year of running the Ceilidh Dances which are sponsored by the Branch. I say “we” as without the many volunteers I would not be able to continue. The main volunteers are Bonnie Volker and Richard Beattie but there are many more who come and quietly do all the small things that make the dances run smoothly. I could not continue to run the Ceilidh dances without the almost free services of the resident band “Calanais.” Led by Cathy Gibson Gregory with Catherine Conings, Carol Berger and Kate Dillon (plus some spares from time to time like Duncan Whamond) they are what make these dances so popular. I would also like to acknowledge the help of Katherine Shearman who came along and taught some of the dances at most of the dances last year which gave me a much needed rest. Thanks to the White Rock SCDC for allowing us to have Gordon Shand and Bill O’Donnell play for the Ceilidh at the end of April.

We averaged about 80 dancers in the 8 Ceilidh Dances in the 2010/11 season with a low of 36 to a high of 170. Everyone seems to have fun and there are a few who sign up for regular SCD classes each year. The hall has been reserved through to April 2013. I would love to find someone who would be willing to assist and, perhaps, take over these dances. It really is lots of fun and very rewarding. I also run Ceilidh dances for various other functions – fund raisers, weddings, etc. at which I promote S.C.D. and the Ceilidh Dances.

My thanks to the Branch for continuing to sponsor these events – we have never needed to ask for any monetary assistance.

Submitted by Duncan MacKenzie

### **CHILDREN'S COMMITTEE REPORT**

We had another good year. Our two main events, The Children's Workshop and The Children's Christmas Party, were well attended. Our team of teachers and helpers made both events enjoyable and successful with their hard work and enthusiasm.

Our dancers also enjoyed performing in many demonstrations. Here is a sample of some of the venues we danced at:

- Arts in Action, Centennial Theatre
- North Shore Arts Council, Capilano Mall
- North Shore Museum & Archives
- Folkfest, Centennial Theatre
- Country Celebration, Langley
- University of British Columbia

We purchased new outfits for the girls in the advanced group which they enjoy dancing in.

Submitted by Maureen Hood, Chair

### **DEMONSTRATION TEAM REPORT**

#### **Membership**

The vitality of this Team and its ability to effectively promote Scottish dancing is in no small part dependent upon attracting new members, especially the younger, energetic ones. We're pleased therefore to once more report an increase in recruitment, taking numbers up to 23 full-time dancers. Some of the additions this year are dancers who have performed with the Team in the past, including Patsy Jamieson and Sandy Marshall who re-joined after an absence of over 20 years. We were sorry to lose Daniel Been and his wife Fiona but delighted to welcome Raphael Quijano who's energy and dedication has earned him a relatively meteoric rise in his short 2½ years of dancing.

### **Engagements**

Engagements before and during the Burns season were similar to prior years. However, there was a noticeable drop in engagements after January, almost entirely on account of the functions previously attended, simply not being held.

Following the busy Burns season the Team took a break in February and a second smaller one in May before rehearsals for the summer season.

We performed in early July for the Chinese SUCCESS Foundation in Stanley Park and earned honourable mention in the Vancouver Sun for our contribution. The biggest event is still the B.C. Highland Games, directed this year, for the first time by Rebecca Blackhall-Peters. It was a well-received fully choreographed performance by 28 dancers on a periodically wet day, before a crowd that had itself been shrunk by the weather conditions.

### **Costumes**

Alison Moen completed the huge job of colourfully modernising the ladies formal wear at the turn of the year, a job started by Cathrine Conings and both ladies merit recognition for a job well done. The Branch duly reimbursed the Team the agreed subsidy of \$65/top. A little more remains to be done to complete the work on the skirts and to reach a final decision on the Men's informal shirts.

### **Finance**

Gross income of \$1,500 for the year ended May 31st was down from the budgeted \$2,720 partly on account of the loss of \$450 Branch "income" for the 3 Branch functions and 4 fewer other functions in the Spring than anticipated. Expenses were also higher by roughly \$600, partly on account of an unbudgeted 40% increase in Teacher honoraria and a longer Team practice program.

The net result has been a net loss/cost of \$1,080, instead of the budgeted surplus of \$660

### **General**

This year was the first under its new Director, Rebecca Blackhall-Peters. It has been marked by an increase in personally choreographed numbers and lots of practice. It has been challenging and a lot of fun and I think I can say that the Team has risen to the occasion. Its now quite a large Team and a full performance undoubtedly makes an impression. We just need more places to make it.

We are delighted to learn that, in keeping with a tradition of allowing an incumbent Director to build on their work, Rebecca has accepted the invitation of the Board to remain as Team Director for the ensuing year.

The position of Team Manager was changed early this year, as Sandy Caruth wished to stand down and was also out of the country during most of the summer dance season. Elections were accordingly held early and Duncan MacKenzie was duly selected by the Team as the new Team Manager. May I personally welcome him to this fulfilling and engaging role and, in retiring, thank Rebecca and the rest of the Team for their support over the last years.

	<b>BUDGET</b>		<b>CURRENT ESTIMATE</b>		<b>ACTUAL</b>	
	For Year ending May-11		for Year to May 31, 2011		Year Ending May-10	Year Ending May-09
Performances	16		13		18	14
<b>INCOME</b>	<b>\$2,720</b>		<b>\$1,500</b>		<b>\$2,820</b>	<b>\$1,920</b>
<i>Income/function</i>	\$170		\$120		\$160	\$140
<b>EXPENSE</b>						
Hall Rent \$38.00	\$680		\$950		\$798	\$722
Teacher Honorarium \$30.00	\$980		\$1,375		\$810	\$770
Other - see detail	\$250		\$100		\$75	\$263
Uniform Repl. Reserve	\$150		\$150		\$150	\$150
Practices	22		30		18	23
	<b>\$2,060</b>		<b>\$2,580</b>		<b>\$1,833</b>	<b>\$1,905</b>
<i>Expense/function</i>	\$130		\$200		\$100	\$140
<b>SURPLUS/DEFICIT</b>	<b>\$660</b>		<b>-\$1,080</b>		<b>\$987</b>	<b>\$15</b>

- Notes. 1. Teacher Honorarium increased \$10/session in Current Estimate v. \$5/session in Original Budget  
 2. June Hall courtesy of USCS

**Forward Estimate for 2011-2012**

				<b>BUDGET</b>	
				For Year ending May-12	
<i>Functions</i>				15	
<b>INCOME</b>				<b>\$1,875</b>	
<i>Income/function</i>				\$125	
<b>EXPENSE</b>					
Hall Rent	25	\$38.00	\$990		
Teacher Honorarium		\$35.00	\$1,430		
Other			\$150		
Uniform Repl. Reserve			\$150		
<i>Practices</i>				30	
				<b>\$2,720</b>	
<i>Expense/function</i>				\$180	
<b>SURPLUS/DEFICIT</b>				<b>-\$845</b>	

Submitted by Sandy Caruth, Demonstration Team Manager

### **HEATHER BALL REPORT**

The second Heather Ball, held at the Scottish Cultural Centre on 19 March 2011, was a resounding success. This resulted from the amazing music of the Scottish Accent and the dedicated work of the Heather Ball Committee drawn from most of the groups in the Vancouver area. Several members had also served on the first Heather Ball Committee, and we gained greatly from their experience. Fran Hillier handled all the arrangements for food and drink with absolute mastery. Janice Lowe was our efficient Treasurer. Stewart Cunningham, last year's Chair, designed and produced the tickets. Duncan MacKenzie publicized the Ball in every possible way and carried out many other tasks. Ruth Jappy designed the program and handled the liaison with the band, including equipment rental. As MC she created a warm and joyful atmosphere which everyone shared. New committee member Mary Ann McDevitt brought her enthusiasm to the task of selling tickets. Elizabeth Peerless and Pat Cavers worked on the decorations with creativity and diligence, with help from Drum Cavers and Gerry Stensgaard.

Of course, everyone was disappointed and saddened to hear of Bobby Brown's illness. However, the band (augmented by Angus MacKinnon on fiddle) played magnificently, inspiring the dancers and leading to many calls for encores. The Scottish Cultural Centre lacks the special draw of the Gizeh Temple, and this was reflected in the lower ticket sales this year: the ball was attended by 148 dancers as opposed to 175 last year. However, this was close to the Centre's dancing capacity of 160, and the hall was full without being overcrowded. Everyone is familiar with the layout of the Centre, making it easy for the helpers to carry out their tasks. The staff at the Centre were as cooperative and helpful as always.

We employed help in the kitchen and at the bar. For everything else, we relied on battalions of volunteers from the different groups: Burnaby members put up decorations; Glenayre, Gleneagles, and Deep Cove members served the appetizers; White Rock and Fort Langley members brought out the food for supper; and Gleneagles members served tea and coffee. Other volunteers brought the heaps of heather needed for the decorations. With so many contributions from so many people, we hope everyone felt it was "their" Ball.

We asked Judi Hallenbeck (winner of the competition for the Thistle Ball logo) to design a logo for the Heather Ball, and this was used in advertising and for the programme wall panels and the horizontal banner below the stage. The banner and the outer frames of the wall programme sheets may be re-used for future Balls; they are currently stored (together with the Monarch of the Glen and Isobel James' banners from 2010) at Drum and Pat Cavers' house.

While we hoped the Ball would break even financially, we incurred a deficit of about \$1500. If we had sold the full 160 tickets, the deficit would have been only about \$700. With the Ball at the Centre rather than the Gizeh, this did not seem the right year to raise the price of tickets. We did spend money on a few extra items, including the logo, the ball booklets, and the required liquor licence insurance. Janice Lowe's final financial report accompanies this report.

Many thanks to the Board for their support for the Heather Ball.

Submitted by Rosemary Coupe, Chair, Heather Ball Committee 2011

### **HIGHLAND GAMES REPORT**

For many years the BC Highland Games event, held annually at the end of June, has experienced very fine weather. Unfortunately that was not the case for this year's Games. The attendance was very reduced, due to the cloudy and wet weather conditions.

The spirits were good, however, of those who attended and participated. The Branch had a booth to promote SCDancing in the Vancouver area. Vancouver Branch dancer performed in the mass dancing on the track in front of the grandstand in the morning and then the dancers of the Branch demonstration team put on a fine display in the afternoon.

Thanks go to all who danced as well as those who assisted at the entrance gate and those who ran the Vancouver Branch booth.

Submitted by Simon Scott, Highland Games Representative

### **WEB SITE**

The Vancouver Branch Web Site's focus is to provide the most up to date information on Scottish Country dances in the Vancouver area. Our target is to have new or updated information posted within 24 hours of being received (regardless of the geographic location of the web manager).

The web site also provides information to those who may wish to start (or re-start) Scottish Country Dancing, as well as making available a significant amount of information of interest to RSCDS Vancouver members and the dancing public in general.

Going forward, the Branch Web Page will be closely integrating with the recently launched Ceilidh Dance web site.

Stuart Somerville

### **BURNABY REPORT**

In the 2010-11 season, Burnaby Scottish Country Dance Club membership was stable in the mid 30's, augmented by several regular "drop-ins". All Burnaby members are also registered members of the Vancouver Branch, RSCDS.

We meet Monday evenings at Edmonds Community Centre. Both beginner and experienced level classes were offered during the season, the former taught by Cathrine Conings, and the latter by Rosemary Coupe. We held our traditional Christmas party and ceilidh on December 6, 2010. Our regular classes wound up on April 18, 2011, and due to the imminent departure of many Burnaby members for a tour of Scotland, the club decided to forgo staging of a Spring Session for the first time in many years.

Our annual dance was held on March 5, 2011 at Bonsor Recreation Complex near Metrotown. We were generally very pleased with this venue, although a few dancers found the floor "hard". The program was enlivened by excellent music provided by the Vancouver Fiddle Orchestra under the direction of Janet Wright. Despite fine weather, attendance was lower than hoped for at 69 paid admissions. This resulted in a deficit of about \$200 for the event. We have reserved the somewhat smaller ballroom at Confederation Centre for our next dance, which will be held on March 3, 2012.

Although not an official Burnaby SCDC event, it bears mentioning that the May 2011 tour of Scotland, which was organized by several club members, was very successful. Despite the very robust Scottish weather which prevailed, a group of 16 dancers, comprised of Burnaby members and friends, spent two wonderful weeks touring the Highlands and Lowlands of Scotland, dancing at six events along the way.

Burnaby's annual summer garden party was held on August 27th.

The Burnaby Entertainment Team, under direction of Rosemary Coupe, had a very active 2011 season, performing at nine venues, including at the third annual Holy Trinity Cathedral Burns Supper in New Westminster (supporting the church's community breakfast program), and at the Queen's Park Care Centre's Scottish pub night.

Submitted by Gerry Stensgaard

### **DEEP COVE REPORT**

Deep Cove had a great year of dancing last year with good attendance in the Beginner/Intermediate class. However we were challenged by an unexpected doubling of room fees at our venue in Parkgate Community Centre. We had to raise our fees and we tried to reduce our costs in various ways, but it will still be a challenge for us again this year. In the coming year we have opted for a smaller room for our beginner class and hope that this will help the problem.

Submitted by Dorothy Hargreaves

### **DELTA BORDERERS REPORT**

The Delta Borderers look forward to another year of dancing and welcome all dancers to come and join us. We are planning a party night on October 27 in memory of our much loved friend Ann Simpson. All are welcome. Our dance on November 26 in Tsawwassen will be a tribute to the music of Bobby Brown. "Keep Dancing"

Submitted by Ruth Jappy

### **FORT LANGLEY REPORT**

The Fort Langley Voyageurs had another enjoyable year of Scottish Country Dancing. Our Year begins in late July with some participation dancing in various community events:

- Brigade Days in Fort Langley
- Langley International Festival
- Country Days Celebrations (Metro Vancouver)

In November, we participate locally at the "Douglas Days" held in the historic Fort palisades. As in most years, we try to dress in the authentic period costumes (1850's) and perform the repertoire that might have been danced in the fort at that time. We were very delighted this year to perform to a solo fiddler (Naomi Groom).

We had another great St. Andrews Party with music by Mary Ross. Our dedicated "Tuesday Evening" clubs of Glenayre and The West End make this such a successful evening for us.

As well as various socials, Julie Smith continues to play for classes throughout the year. We feel very privileged to be one of two classes in the region with a class musician.

Our dancing year finishes with our annual Whiskey Tea Dance. This year we were very proud to have our very own "homegrown" talent, the Tartan Players providing the music for us. Again, the dance was a super success with a sold out crowd.

Submitted by Rebecca Blackhall-Peters

### **GLENAYRE SCOTTISH COUNTRY DANCE CLUB REPORT**

The Glenayre Dance Club had a membership of 47 dancers this past year. We had 9 beginner dancers register in September, 2010.

During this past year, Glenayre participated in the Massed Demonstration at the BC Highland Games, the Fort Langley St. Andrew's Dance and Dancing in the Park. We enjoyed a Christmas open house at Jean and Ed's. Our annual barbeque was held at the Phillip's residence. We had the wedding of Claudia and Glen on April 16<sup>th</sup>.

Fran Hillier passed her Unit 5 of the teacher's training program in May. She will be assisting Jean Wagstaff in classes throughout the year.

Our first fundraiser was our Christmas Dance, which was attended by over 60 dancers. The second fundraiser was our Spring Dance on April 9<sup>th</sup>. This dance had 80 dancers attend. Both events were held at the St. Laurence Church Hall. We all enjoyed an evening of lively music by Mary Ross. Thanks to all our club members for the donations of raffle prizes and food to make the night a great success. It was decided not to have a drop-in session this past spring.

In September, 2011 we are introducing a new daytime class for intermediate to advanced dancers.

I would like to thank Jean for all her patience, kindness and inspiration she gives to all our members. She always ensures Glenayre is a fun and enjoyable club to dance with.

Submitted by April Phillips, President

### **GLENEAGLES CLUB REPORT**

Gleneagles Club ran three very successful classes, one for Beginner Intermediate level, one for the Experienced Club Members and also a Challenge Class in 201 - 2011. These classes were taught by Louise Murphy and Simon Scott.

The Club held a Fall Dance in 2010 and a Spring Dance 2010 for its almost 100 members plus guests.

Gleneagles once again held its very successful annual, pre Christmas Ball in the Fairmont Vancouver Hotel with 160 dancers enjoying the music of the Vancouver Fiddle Orchestra.

The Club's annual summer barbeque party in the garden of May and Ian Loudon was a little damper this year compared to the hot sun of former years. This occasion brings members and friends together for an informal and very enjoyable gathering each year.

Submitted by Simon Scott, Gleneagles Chair

### **WEST END CLUB REPORT**

The West End club had another good year. Our group attended the 2 dances in Fort Langley in November and May. Our members were well prepared and had a great time. There were a few firsts for us. We formed a club and gave our first dance! The only date we could agree on was the long weekend in September prior to the dance season beginning. However it was an unqualified success and we hope to make it an annual event. Thanks to everyone who came and supported us and the Tartan Players who agreed to play for us.

Submitted by Denise Cunningham and Duncan MacKenzie

### **WEST VANCOUVER SENIOR DEM TEAM REPORT**

After a good summer our seniors are ready to don their dance slippers and entertain again.

Last year we danced at senior homes, day care centres, hospitals and a country club. We have already been asked to demonstrate at two venues. As much as the dancing brings pleasure to the audience, so does the interaction with our group of seniors.

We're looking forward to another year of dancing & laughter!

Submitted by Maureen Hood

### **WHITE ROCK REPORT**

Our club continues to be a success. We are fortunate to have a conscientious, patient and fun teacher in Maureen Lyon and our classes on Wednesday evenings usually have a minimum of 3 to 4 sets or a full house as in the Wednesday prior to our May Tea Dance. Fully paid up members for last session were 41. We are having a slow start to the beginning of this season with folk on holiday or injury. Thirty-one dancers attended our opening night. The class format is beginners until 8:30; intermediate and advanced until 9:30 and advanced until 10 p.m. Annual fees are still at \$95 and a drop-in fee is \$5.

Monthly socials are held throughout the year and everyone is most welcome to attend.

This past May we had Gordon Shand, a renowned accordionist from Scotland, playing for our annual Tea Dance at Star of the Sea. Gordon was accompanied by Bill O'Donnell on the drums. A delicious tea was provided. Pre-sold tickets cost \$15.

Twenty-seven members attended our annual pot luck picnic this September.

Two workshops are planned—the attendees have been most enthusiastic in the past and the cost is only \$10. Our fall workshop is on Sunday, October 30<sup>th</sup> at Sullivan Hall. Information on all White Rock S.C.D. club events may be found at [www.wrscdc.org](http://www.wrscdc.org)

Our club is hosting the Branch's Lady Aberdeen Tea Dance at 1 p.m. on Friday, November 11, 2011 at the Scottish Cultural Centre. This is a charity fund raiser which has been held since 1938.

Submitted by Margaret MacKenzie for Robin Sommer (on vacation).

### **NOMINATING COMMITTEE REPORT**

#### **Report of the Nominating Committee**

**April 3, 2011**

Chair	Paul Lowe	White Rock	
Vice-Chair	Jennifer Shearman	Branch	
Treasurer	Stewart Cunningham	Branch/Delta	
Recording Secretary	Drummond Cavers	Burnaby	
Publicity	Cathrine Conings	Burnaby/Dem	
Children's Liaison	Patricia Cavers	Burnaby	
Dance Coordinator	Frances Caruth	Branch	* will need special dispensation!!
Social Coordinator	Isabel Bauder	Branch	
Corresponding Secretary	Vicki Downey	Glenayre	
Membership Secretary	Patsy Jamieson	Deep Cove/Dem	
Highland Games	Simon Scott	Gleneagles	

Submitted by Duncan MacKenzie and Jean Wagstaff

I.

**NOTICE TO READER**

On the basis of information provided by management, we have analysed for accuracy the Balance Sheet of The Royal Scottish Country Dance Society as at May 31, 2011 and the Statements of Income (Loss) and Retained Earnings for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

*MacKenzie, George & Company*

**MacKenzie, George & Company**

Certified General Accountants

Vancouver, BC  
September 7, 2011

**The Royal Scottish Country Dance Society - Vancouver Branch**

**FINANCIAL STATEMENTS  
(Unaudited - see Notice to Reader)  
May 31, 2011**

**NOTICE TO READER**

The attached financial statements of The Royal Scottish Country Dance Society – Vancouver Branch for the year ended May 31, 2011 have been compiled from the records of the Branch. They consist of:

Balance Sheet as at May 31, 2011  
Statement of Income and Expenses for the year ended May 31, 2011  
Statement of Changes in Funds for the year ended May 31, 2011  
Notes to the Financial Statements (2 pages)

Comparative figures that were presented last year have been included but these do not always correspond to figures for the current year because certain account classifications and allotments differ between the two years.

These financial statements have not been audited to verify the accuracy and completeness of the information used in preparing them. However, MacKenzie George & Company, a firm of Certified General Accountants, has inspected the figures for the current year. This inspection was to determine whether the statements accurately reflect and are consistent with the accounting records of the Branch.

**The Royal Scottish Country Dance Society - Vancouver Branch**

**Balance Sheet**

see Notice to Reader

as at May 31, 2011

(with comparative figures at May 31, 2010 as previously presented)

**ASSETS**

	<u><b>2011</b></u>	<u><b>2010</b></u>
<b>Current Assets</b>		
Cash	6,033	15,292
Term Deposits	29,334	29,230
Investments	79,651	77,371
Accounts Receivable	2,305	536
Accrued Interest	1,311	1,348
	<u>118,634</u>	<u>123,867</u>

**LIABILITIES AND EQUITY**

<b>Current Liabilities</b>		
Accounts Payable and Accrued Liabilities	700	0
<b>Deferred Revenue</b>		
Mary Wattum Betwixt & Between Fund	29,724	30,446
<b>Internally Restricted Funds</b>		
Pearl Holmberg Fund	35,239	35,830
Mary Wattum Dance Fund	9,974	10,993
	<u>45,213</u>	<u>46,823</u>
<b>Unrestricted Member's Equity</b>	42,997	46,598
	<u>118,634</u>	<u>123,867</u>

**Signed**

\_\_\_\_\_  
J. Stewart Cunningham, Treasurer

\_\_\_\_\_  
Paul Lowe, Chairman of the Board

**The Royal Scottish Country Dance Society - Vancouver Branch**

**Statement of Income and Expenses**

See Notice to Reader

for the year ended May 31, 2011

with comparative figures as presented previously for the year ended May 31, 2010

	<u>2011</u>	<u>2010</u>
<b>Income</b>		
Membership Fees	11,165	12,361
Less - collected on behalf of and remitted to RSCDS Edinburgh	<u>5,338</u>	<u>6,806</u>
	5,827	5,555
Dance Classes	6,595	8,253
Branch Events and Workshops	23,954	25,239
Demonstration Team	1,200	2,470
Other Events	8,899	7,135
Raffle Income	510	300
Book and CD Sales	321	0
Donations and Miscellaneous Income	1,030	465
Investment Income	<u>2,489</u>	<u>80</u>
	50,825	49,497
<b>Expenses</b>		
Newsletter preparation and distribution	1,604	2,241
Dance Class hall rental, teacher & other expenses	7,113	7,181
Branch Event and Workshop expenses	22,638	24,611
Demonstration Team expenses	3,434	2,622
Other Events expenses	9,896	6,445
Insurance	1,800	1,864
Publicity	2,048	783
Miscellaneous administrative expenses	2,489	1,117
CDs & Books	1,912	
GST Paid	1,723	
Donations Paid	<u>2,100</u>	
	56,757	46,864
<b>Excess of Income over Expenses</b>	<u><u>(5,932)</u></u>	<u><u>2,633</u></u>

**The Royal Scottish Country Dance Society - Vancouver Branch**

**Statement of Changes in Funds**  
for the year ended May 31, 2011

	Mary Wattum Betwixt & Between Fund	Pearl Holmberg Fund	Mary Wattum Dance Fund
	<hr/>	<hr/>	<hr/>
Fund at beginning of year	30,446	35,830	10,993
Investment Income allocation	428	1,320	154
Less expenses of Betwixt & Between Dance	1,150	---	---
Less expenses of Dance Books and CDs provided to teachers	---	1,911	---
Less excess of expenses over income for 2011 Heather Ball	---	---	1,173
	<hr/>	<hr/>	<hr/>
Fund at end of year	29,724	35,239	9,974

# **The Royal Scottish Country Dance Society - Vancouver Branch**

## **Notes to the Financial Statements**

For the year ended May 31, 2011.

### **1. Operations:**

The Royal Scottish Country Dance Society – Vancouver Branch (the “Branch”) is a not-for-profit society incorporated under the Society Act of British Columbia and registered as a Charity under the Federal Income Tax Act. The Branch’s main activities are the preservation and practice of traditional Scottish Country Dances in accordance with the principles and standards laid down by the Royal Scottish Country Dance Society headquartered in Edinburgh, Scotland.

### **2. Significant Accounting Policies:**

Financial results of all the Branch’s activities are recorded in the accounts. From time to time, the Branch has received significant donations from members and these are then recorded in separate funds. If the use of these monies was left to the discretion of the Board, the Funds are disclosed as a restricted part of the Members’ Equity. If the amounts donated were covered by a specific mandate governing their use, the Fund is shown as a long term liability.

Separate assets are not held for each of these funds but an equitable allocation of the investment income from all assets is made at each year-end except that a specific investment was acquired to support part of the Pearl Holmberg Fund. All income from this asset is allocated to that fund plus a proportionate part of all other investment income for that part of the fund not covered by this asset.

Where dates are necessary to calculate the amounts of income or expenses to be allocated to a fund, an appropriate date or dates has been established for a total of some or all of these income and expense amounts to be allocated

The following separate funds are held by the Branch:

- a. The Mary Wattum Betwixt and Between Fund was established by a donation from Mary Wattum, a former member of the Branch, and its use is not within the control of the Board. The fund is to be used solely for the purpose of paying the hall rental and the expenses of providing musicians for the annual Betwixt and Between Dance.

- b. The Pearl Holmberg Fund was established by a legacy left to the Branch by a former member, Pearl Holmberg. The Fund perpetuates the memory of Pearl Holmberg and the Board establishes criteria from time to time for distributing money from this Fund.
- c. The Mary Wattum Dance Fund was established with money given to the Branch by a former member, Mary Wattum. The Board has decided that this fund is to be used to help to defray the costs of dance events organized by the Branch.

Revenue recognition:

- a. The Branch follows the deferral method of accounting for contributions and other restricted revenue. These amounts are recognized as revenue in the year the related expenses are incurred. Unrestricted contributions are recognized as revenue in the year they are received. Membership fees are recognized as revenue in the year services are provided.
- b. Capital Assets: The Branch writes off capital assets against operations in the year of purchase.
- c. Donated services: The value of services donated by Branch members is not recorded in these financial statements due to the impracticality of determining fair values.
- d. Statement of cash flow: A statement of cash flows has not been prepared as it is not considered to provide additional meaningful information.

### **3. Investments:**

The investments are held in Provincial Government Bonds, guaranteed investment certificates and savings accounts. The investments are shown in the financial statements at cost or their amortized value. Beginning in the current year, those bonds originally held at cost that would mature at a different value are amortized on a straight-line basis over their remaining time until maturity. This annual amortization is included in Investment Income. Based on quoted market prices received from securities dealers, the value of investments on May 31, 2011 is \$81,428.

### **4. Comparative Values**

The comparative values shown for 2010 are those stated in the Financial Statement for last year. Not all values shown are strictly comparable to the current year because not all values were similarly classified in each year or there are unexplained differences in the 2009 figures.

### **5. Children's Committee:**

The Children's Committee of the Branch operates a separate account that is not included in these financial statements, but is reported on separately.